



MISSISSIPPI COAST ASSOCIATION OF FEDERAL ADMINISTRATORS

MINUTES OF MCAFA FY01 FIRST QUARTER MEETING

1. The first quarter MCAFA meeting of FY01 was held on 27 March 2001 at the Keesler Club on Keesler AFB. The meeting was called to order in accordance with the agenda, enclosure (1), by Rear Admiral Thomas Q. Donaldson, V, USN at 1115.
2. The invocation was provided by Captain James F. Poe, CHC, USN.
3. Rear Admiral Donaldson made introductory remarks as the new President of MCAFA for 2001, and then called for the Treasurers report.
4. Lieutenant Commander Scott Steadley, USN, presented the Treasurers report. He reported the current balance of \$1386.73, and made a motion to have the report included in the minutes. A second motion was made. The Treasurer's report is provided as enclosure (2).
5. Ms. Julie Catellier made a presentation on the 2001 Combined Federal Campaign. A summary of her remarks is provided below:

Recap of 2000 Combined Federal Campaign

- Raised \$816,850 (\$1,300 less than previous year)
- Average gift per donor was \$139.88.
 - Received award at OPM-CFC workshop in Jacksonville for highest percentage increase in gift per donor (27%)
- Percent of participation was 23% (down from 30% participation the previous year)
 - Handouts were provided to show decreased local and national participation.
 - This is an area for attention during the 2001 Campaign.

Status of 2001 Combined Federal Campaign

- Local Federal Coordinating Committee (LFCC) has met three times since January.
 - Meetings are held the 2nd Thursday of each month at the US Naval Home
 - United Way of South Mississippi was selected as the Principal Combined Fund Organization (PCFO) for this campaign
 - CFC Kickoff scheduled for August 29 at Keesler AFB

Loaned Executive Program

- Handouts were provided including a summary of Loaned Executive Program duties.
- Important part of a successful campaign
- Provide training and other support – mostly during August through October
- Can be part-time / on-call arrangement - based out of their regular office
 - Accessible to both the agency and the campaign
- Developmental opportunity for rising stars in the organization or people preparing to transition out of the organization to civilian life
- Agency heads will be contacted for loaned executives later this spring
- VA will be providing a full-time loaned exec this year and BGEN Mercer and RDML Donaldson will be matching her with a loaned exec from each of their agencies.

Henry Chatman, US Naval Home, selected to serve on National CFC Committee

- Handout of newspaper article – references to the United Way are incorrect – should have said CFC
- National Committee advises OPM on issues surrounding CFC
- Henry has been actively involved with the South Mississippi CFC for 4 years
 - Project Officer running local agency campaigns
 - Represents his agency on the LFCC
 - Regularly attends the OPM – CFC workshops to stay current with campaign trends and regulations

Call for Support

- Visibility of agency heads in the campaign
 - Employees more likely to view the CFC as important
 - Fosters positive public image with communities

6. Mr. Ron Davis, SUPSHIP Pascagoula, represented CAPT Phil Johnson as the Chairman of the Recognition and Awards Committee, and pledged full support for this year's program.

7. Rear Admiral Donaldson introduced the other members of the 2001 Program Committee, including Major General John Regni, USAF, and Mr. Mark Craig, NASA.

8. Brigadier General Ted Mercer, USAF, was recognized as the Chairman of the Resources Sharing Committee, and discussed the potential role of MCAFA in disaster support. Mr. Jon Roth, NASA, was recognized and mentioned that the committee might play a role in the event of another round of Base Re-alignment and Closure (BRAC). Brigadier General Mercer acknowledged the statement and agreed that MCAFA would need to define where the organization fit into the process, should it affect the Mississippi Gulf Coast.

9. Rear Admiral Donaldson wrapped up the meeting by providing a brief summary of past MCAFA accomplishments and areas of cooperation. He also promoted the inaugural MCAFA web site as a means of providing "shared awareness" among the MCAFA member agencies. Finally, he stated the importance of using MCAFA as a means of community outreach, and cited volunteer projects such as Christmas in April as an example. Ms. Julie Catallier was recognized and added emphasis to each of these initiatives.

10. The meeting adjourned at 1245.

Sincerely,

Thomas Q. Donaldson, V
Rear Admiral, U.S. Navy
President, MCAFA

Enclosure (2)